# Vacature beschrijving centrale onderwijsfunctie

**Functienaam:**

# Specialisation Coordinator Clinical Human Movement Sciences, Master Biomedical Sciences (BMS)

From / till

April 1 2024 till April 1, 2027. With the possibility for extension with a new term.

## Short description:

As specialisation coordinator Clinical Human Movement Sciences (CHMS), you are responsible for coaching students and ensuring a coherent course offering within the specialisation. You closely collaborate with the deputy specialisation coordinator and report to the educational management team (OMT-3). Additionally, you participate in courses and meetings for specialisation coordinators.

Clinical Human Movement Sciences is one of the specialisations within the master’s programme Biomedical Sciences. The field of CHMS has a strong multidisciplinary character, covering topics such as exercise physiology, (functional) anatomy, biomechanics, orthopedics, neurosciences and rehabilitation. These topics form the basis of the specialisation. The CHMS specialisation is characterized by a strong patient-centred approach.

## Tasks:

The role of the specialisation coordinator is divided in coaching and specialisation-related tasks.

*Coaching tasks*

The specialisation coordinator

* guides the student in his/her professional development as a biomedical scientist and discusses individual progress with the student.
* is the first point of contact for questions about the specialisation, and has extra attention for international students.
* discusses the study planning, content and organisation of the master’s programme with the student.
* keeps records of students (including notes from discussions with student, reflections).
* coaches the students in finding a suitable general research internship and (if applicable) research profile internship, and provides feedback on the internship plan(s).
* guides the student in solving issues during the research internship (for example if the student experiences problems in the collaboration with the supervisor).
* refers to a consultancy or communication profile coordinator for profile specific internships and courses, if applicable.
* refers to the academic advisor with regard to (larger) personal or study-related problems.
* Organizes thematic group meetings for the students (for example: getting to know each other; possibilities within the master’s programme; how to find an internship; job opportunities).
* sets-up and updates the Brightspace information pages of the specialisation regarding organization and coaching.
* participates in training sessions on student coaching and professional development.

*Specialisation-related tasks*

The specialisation coordinator

* consults with the coordinators of courses within the specialisation and with those of closely related courses.
* ensures a coherent course offering within the specialisation together with the BMS Educational Management Team (OMT-3).
* writes a concise evaluation of the specialisation annually.
* is involved in admission of and interviews with international applicants for the BMS master.
* represents the specialisation/master at information meetings for new or prospective master’s

students.

## Requirements:

The specialisation coordinator

* has a PhD
* has been working for at least 5 years as a teacher/coordinator in the field of CHMS.
* is in possession of a university teaching qualification (BKO) and preferably is in possession of or working on a UKO.
* has an excellent command of the English language at CPE (Certificate of Proficiency in English, Cambridge University) or comparable level.
* oversees and has easy access to the relevant networks of potential employers and (biomedical) researchers
* is substantially involved in the coordination and implementation of education in Clinical Human Movement Sciences.
* is an excellent coach, can listen well, has a resolving capacity
* is accessible
* can work well together

## Compensation:

The compensation is assigned according to the educational resources distribution model (onderwijsmiddelenverdeelmodel). The compensation consists of a fixed base of 70 hours (DBU) per year and an additional variable compensation of 8 DBU per student per year enrolled in the profile.

## Application and procedure:

Information about this educational role can be obtained from the programme director BMS, Prof. Dr. Frans Russel, or the coordinator BMS, Dr. David Drijkoningen. Send written applications with (teaching) CV to the coordinator BMS. Appointments are made on the proposal of a selection committee. Please send applications by e-mail to [onderwijsmanagementteam3bmw-mmd.rha@radboudumc.nl](mailto:onderwijsmanagementteam3bmw-mmd.rha@radboudumc.nl).

The closing date for submission is February 26, 2024.

We will schedule interview meetings end of February/start of March.